



**National Parks Trust of the Virgin Islands**  
 Ministry of Natural Resources, Labour and Immigration  
 Government of the British Virgin Islands  
 Tel: 1 (284) 494 4313, 494-3904  
 Email: [bvinpt@bvinpt.org](mailto:bvinpt@bvinpt.org)



**APPLICATION TO USE THE SEABED FOR MOORING BUOYS**  
**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**Associated Fees**

**Private Moorings: \$600 per annum**

**Commercial Moorings: \$600 per annum with a \$100 increment annually for the next four (4) years**

Name of Applicant: .....

*If the applicant is a Company please provide copies of the Certificate of Incorporation, Certificate of Good Standing, a listing of members or Certificate of Incumbency, and Memorandum and Articles of Association.*

Name of Person completing the application: .....

1. Postal address .....

Telephone Number .....

Fax number .....

Email address .....

2. Nationality ..... *A notarized copy of the applicant's birth certificate, biodata passport page or Belonger's card must be submitted. If a notarized birth certificate is provided, photo ID is also required, e.g. a driver's license.*

3. Location of proposed mooring(s)

Island .....

Bay name .....

Block and Parcel of adjacent parcel .....

4. Is adjacent parcel owned by the applicant? YES  NO

- *Applications must be accompanied by a Land Register certificate for the parcel where moorings will be installed for proof of ownership, or a notarized letter from the land owner(s) giving consent to applicant for use.*
- *If the applicant is not the owner of the adjacent parcel where the moorings will be installed, please state what your interest is in having a mooring(s) at this site?*

.....

.....  
5. Are the proposed mooring(s) likely to affect the water access of any landowners in the vicinity? YES  NO

If the answer is yes, describe the effects and indicate whether the landowners have been consulted. ....  
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6. Total number of moorings requested .....

Do you already have approved mooring buoys? .....

If so, where and how many? Location ..... Quantity .....

7. Is this an application for a mooring transfer? Yes / No

From: ..... To: .....

8. Are there other mooring buoys at the proposed site already?

YES  NO

9. Please provide a map of the proposed mooring location(s) using information provided by your mooring installer. A radius of at least 150ft to adjacent moorings must be indicated to reflect the swing circle of each mooring. **This map must be created by the Survey Department**, with coordinates that correspond to those requested in Question 14.

Survey map attached?

10. State the length, draft, approximate tonnage and type of vessel to be moored. (*Please select all that apply*)

TYPE: Monohull  Multihull  Mega Yacht  Tanker

Barge  Ferry  Other (*Please specify*).....

MAXIMUM LENGTH: .....

MAXIMUM DRAFT: .....

MAXIMUM TONNAGE: .....

11. State the purpose of the mooring(s)

Private Use  Commercial Use  Liveboard Vessel

If Private Use or Liveboard Vessel, please state the name of the vessel(s) to be moored:

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If for Commercial use, please note a valid Trade license will be required if the application is approved. It must be presented to NPTVI before any commercial moorings can be installed.

If Liveboard Vessel, please state how the human waste will be treated and disposed of:

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.....

12. Describe the type of mooring system proposed for installation:

Sand Screw  Manta Ray  Halas System

Other  ..... *Please specify with detailed information on a separate sheet what 'other' system is being proposed. **Note that concrete blocks or any other device not fixed to the seabed will not be considered.***

Name of company/individual who will install the moorings: .....

13. Describe the seabed substrate at the proposed site of the mooring(s):

Sand  Coral  Rock  Seagrass

Other (*Please specify*)  .....

14. Please provide a table with the GPS coordinates of proposed location of mooring(s)

If readings are provided in Northings and Eastings	If readings are provided in Latitude and Longitude
<i>Please adjust the GPS to the following settings for data collection – Datum: <u>North American 1983 (NAD 1983), UTM, Zone 20</u></i>	<i>Please adjust the GPS to the following settings for data collection –</i>

**Table of Coordinates (in decimal degrees)**

Please indicate the Datum used: NAD 1983, UTM Zone 20 \_\_\_\_\_ WGS 1984 \_\_\_\_\_

A. Northing/Easting Coordinate System \_\_\_\_\_

B. Latitude/Longitude System \_\_\_\_\_

Mooring Number	Northing/Latitude	Easting/Longitude

*Note well: if there are additional coordinates please list on a separate sheet.*

**NOTES:**

- Applications must be accompanied by a Land Register certificate for the parcel where moorings will be installed for proof of ownership or a notarized letter from the land owners giving consent to applicant for use.
- Private or Liveboard vessel mooring buoys should be installed within 3 months of Cabinet approval.
- If commercial mooring buoys are approved, a valid Trade license is required and when received the applicant should install the moorings within 3 months. NPTVI must be notified as soon as any mooring buoys are installed and the location must be consistent with the location on the Survey map.
- Annual fees are due on April 1<sup>st</sup> of each year. Please note that an initial billing will be issued four months after the grant of approval. **If the annual license fee is NOT paid the mooring must be removed.**
- Applications must be delivered in person to the office of the National Parks Trust of the Virgin Islands located at the **First Floor (upstairs) of the Leona Harney Building, across from DeCastro Marking. Tel. 346-9208**
- **DO NOT** email or the post applications as all submitted documents need to be verified.
- Applications will not be accepted until all documents have been provided.

Signature of Applicant.....

Date this ..... Day of ....., 20.....